

Online Home Learning: Responsible Use Agreement

Dear Parent/Carer,

Please read the agreement below concerning online learning. Emailing back your agreement confirms that you have read these to your child and that you and your child are in full agreement to comply with these conditions.

Online Learning Conditions

- Pupils will engage with the online lessons at home with the consent and supervision of their parents or guardians
- A responsible adult will always be in the house and remain within the room or within earshot throughout all online lessons
- Pupils will not reveal any sensitive or personal information whilst online; this includes their own or anyone else's usernames, passwords or key details
- Pupils will be responsible for their own behaviour and conduct
- Pupils will be expected to follow all the school rules
- Pupils will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If they accidentally come across any such material then they must alert their teacher and a parent privately and immediately
- Pupils will not separately audio or video record or take images of teachers and classmates during online lessons
- Pupils must not initiate or maintain video or audio contact with others using their school email account without the presence of a teacher
- Pupils should not give out their login details for any reason
- Pupils should be aware that all usage associated with their School email account (including Teams, Class Notebook and other platforms) can be monitored, logged and made available for inspection if needed
- Pupils need to be aware that if any of the rules above are not followed they will be given a warning and can be removed from online lessons

Concerns

Concerns about any aspect of online learning should be raised immediately with the member of staff online or contact the school office and request to speak to the Designated Safeguarding Lead as appropriate.

Agreement

I agree to ensure my child complies with all of the conditions set out above in this email. I can confirm that I have made my child aware of them and that they have also agreed to comply with all of the above.

Name:

Parent of: