

Welcome to Cedar Children's Academy. We hope your association with the school will be a long and enjoyable one.

Nursery Staff

Miss Sutton (Nursery Teacher)



Mrs Watson (Nursery Nurse)



Mrs Froggatt (Nursery Nurse)



Mrs Barber (Nursery Nurse)



Admissions

Children are admitted the term after their 2nd birthday for our two year old provision and the term after their 3rd birthday for our three to four year old provision.

At Cedar we offer both 15 and 30 hour provision. Our 15 hour provision is divided into 5 morning sessions or 5 afternoon sessions. We are unable to offer a mixture of full days and half days to fulfil the 15 hour entitlement.

Nursery Hours

Morning Session - 8.40 - 11.40am (the gate opens for you to collect your child from 11.30am)

Afternoon Session - 12.25 - 3.25pm (gate opens for you to collect your child from 3.10pm)

30 hours - 8.40am - 3.25pm Monday to Thursday, 8.40am - 11.40am Friday, additional hours are payable.

Starting nursery is a new and exciting experience. However, both parents and children can sometimes feel apprehensive about the changes ahead. At Cedar Children's Academy, we aim to make this transition as smooth and as positive as possible. Below are some of the things we do to support your child's move into nursery and some suggestions of what you might like to do as parents.

Parent Meetings

During the meeting you will be able to talk to the nursery teacher about your child, including their previous childcare experiences, their general development, their interests and share other relevant information or concerns you have about them starting nursery. Information shared during the meeting helps nursery staff plan for your child's first session and ensure the move into nursery is as smooth as possible.

Starting Nursery

Help your child to become as independent as possible by encouraging and helping them to:

- Use the toilet and wash their hands
- Put on and take off their coat

- Use a tissue to wipe their nose
- Share toys and take turns
- Put their toys away

Ensure you have filled in and returned the various forms included with your nursery pack. Forms should be returned to the school office.

Nursery Timetable

8.40-9.00	9.00-9.15	9.15-9.30	9.30-9.50	9.50 – 10:05	10:05 – 10:20	10.20-11.00	11.00-11.20	11.20-11.30	11:40 – 12:25
Busy Time Ch. play with toys in areas. Check reading records.	Register	Keyworker groups Count ch. Do weather chart	Large Group Time	Phonics	Snack Time	Discovery Time Inside and Outside (observations)	Story time in groups – discuss the <u>setting, events and characters</u> Songs	Home Time for morning children ----- Interactive story	Lunch Time for children staying all day
12.25-12.40	12.40-12.50	12.50-1.00	1.00-1.20	1.20-1.35	1:35 – 1:50	1.50-2.45	2.45-3.00	3.00-3.10	
Busy Time Ch. play with toys in areas. Check reading records.	Register	Keyworker groups Count ch. Do weather chart	Large Group Time	Phonics	Snack Time	Discovery Time Inside and Outside (observations)	Story time in groups – discuss the <u>setting, events and characters</u> Songs	Home Time ----- Interactive story	

Snack Time

Children are offered fresh fruit and milk or water during snack times. Please ensure you have informed a member of staff if your child has an allergy.

Nursery Lunch Times

Children who stay for lunch bring in their packed lunch, eat at the same time. We encourage parents to provide a healthy balanced lunch with fruit and veg where possible and refrain from chocolate, sweets and sugary drinks. To ensure the children's food stays at the appropriate temperature, we recommend that cool packs are used in the lunch boxes. We are unable to heat up lunches.

The following sites give good advice and tips on preparing a toddlers packed lunch:

<https://www.nhs.uk/healthier-families/recipes/healthier-lunchboxes/>

<https://www.bbcgoodfood.com/howto/guide/school-packed-lunch-inspiration>

Our Curriculum

The aim of our curriculum is to equip children with the skills and knowledge they need to explore and understand the world around them. We believe that children grow and develop when they have access to a well thought out learning environment and engaged adults. The teaching and learning of new skills and knowledge is delivered through both adult and child led opportunities both indoors and outdoors. We focus on the importance of knowledge and skills that will support children in every way possible so that they can make the most of opportunities and fulfil their potential along with promoting their independence.

There are seven areas of learning and development within the Early Years curriculum.

Prime areas of learning

- Personal, social and emotional development
- Communication and language development
- Physical development

Specific areas of learning

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design#

How we will support children - implementation:

- Observe children at play and plan activities that follow their interests and introduce them to new ideas and concepts
- Being specific with our praise, noting how well children solve problems, have ideas and negotiate

- Work with parents to ensure they are able to support their child's learning at home
- Role model positive language and positive behaviour
- Provide supervised opportunities for turn taking
- Provide real life experiences
- Use flashcards to support basic English language / for children to express their own wants and needs
- Provide well planned learning environments indoors and outdoors that promote the focus on learning
- Know and understand the areas of learning and development
- By building a good relationship up with both key children and their immediate families
- Know how each child plays and learns

We will celebrate a range of festivals and share special occasions with the children throughout the year. Some of these include:

- Shared meals and food tasting
- Dressing up
- Dancing to music
- Books and stories
- Visitors
- Making cards

Assessment

Assessment links our children's learning to our curriculum. Most of the assessments we do at Cedar are formative, so that it quickly helps us to make a difference to children's learning. However, we also need to have an overview of children's progress, so that we can take further actions where needed. We notice what children can and can't do. We are good at deciding when it will be helpful to step in and support, and when it's best to be encouraging but hang back. It is important that we are certain that children are secure in what they know and can do, before introducing them to something new.

We complete:

- A baseline assessment of the child's development shortly after they start with us. This is completed in partnership with parents.
- Regular assessments of where the child's development is in relation to typical milestones and the characteristics of effective learning.
- Leavers' transition to school.

Assessment helps with:

- The early identification of children who need temporary extra help, and children who may have special educational needs.
- Reporting formally and involving parents in the statutory 2-year-old progress check.
- Celebrate children's achievements with parents and share focus for learning.
- Discussions with other professionals who may be involved with a child and family. For example, a health visitor or social care worker.
- Sharing information with receiving schools in the summer so that children can continue their learning journey through the EYFS as seamlessly as possible.

Fees

We offer a limited amount of 30 hour session spaces that are allocated to those who are entitled to 30 hour funding. These sessions run 8.40am-3.25pm Monday - Thursday and Friday 8.40-11.40am. There is an option to pay to stay for the Friday afternoon. This is charged at an extra £18.00 a week for two year olds and £12.50 a week for three and four year olds and is payable regardless of your child's attendance. The cost of this session is different due to the adult to child ratio requirements for two year olds.

Tapestry

Tapestry is a secure online account which we use in our early years setting to share a child's learning journey with their family members. We update children's account weekly showing the progress that they are making and to share "wow" moments taken during their time with us. We encourage parents and carers to

comment and upload achievements too, creating a strong link between home and school.

Uniform

Nursery Uniform is not compulsory although many parents choose to send their child in a school jumper. Clothing for nursery should be appropriate to the learning environment, appropriate for the child's age and stage of development and contribute to keeping them safe. Please speak to staff if you have any queries.

Our supplier for our school jumpers: <https://www.monkhouse.com/school/cedar-childrens-academy-urn-142817>

Key person and your child

Our setting uses a key person approach. This means that each member of staff has a group of children for whom she/he is particularly responsible. Your child's key person will be the person who works with you to make sure that the childcare that we provide is right for your child's particular needs and interests. When your child first starts at the setting, she/he will help your child to settle and throughout your child's time at the setting, she/he will help your child to benefit from our activities.

If you have any queries feel free to contact the school on 0333 360 2105, or email us at: Admissions@cedarchildrensacademy.org.uk

For additional information about Cedar Children's Academy, please visit our school website: cedarchildrensacademy.org.uk